

Project's Execution Manager/Operations Manager, Dubai – PEM/06/25

On behalf of a client, one of the largest International Company operating in the Gulf region and specialized in Infrastructure Construction is seeking an experienced Project's Execution Manager / Operations Manager to join their dynamic team in Dubai.

Objective

The ideal candidate will possess a deep understanding of large infrastructure projects, demonstrating as a critical leader responsible for supervising and managing the construction of at a time multiple largescale, fast task projects with proven results.

This role encompasses all phases of the project lifecycle, from initial planning, budgeting, and project risk management through to completion to handover and post-handover. You will collaborate closely with various stakeholders, including Client, The Engineer, Consultant, Subcontractors, to ensure that projects are delivered on time, within budget, and to the highest quality standards.

Position's Duties and Responsibilities

- Lead the planning and execution of construction projects, ensuring alignment with project deliverables and client specifications.
- Oversee logistical requirements and timely allocation of all resources for manpower, plant & machineries, and delivery of materials, products, equipment to project sites.
- Delegate responsibilities effectively among project team members with various disciplines, fostering a culture of accountability and high performance.
- Set clear targets and objectives for supervised staff, conducting regular performance evaluations to encourage professional growth.
- Establish, monitor, and manage project budgets, ensuring all financial targets are met without compromising quality.
- Conduct cost analysis and implement cost-control measures to minimize expenses and maximize resource efficiency.
- Regularly review project schedules, budgets, manpower allocations, and risk assessments to ensure adherence to timelines.
- Review internal and external reports on project status, progress, and any deviations from the plan.
- Conduct frequent site inspections to ensure that work meets quality standards and adheres to Health & Safety and Environmental regulations and Quality standards
- Monitor compliance with all applicable Legal & Authority regulations, construction codes and standards, implementing corrective actions as necessary.

- Identify potential issues early and develop proactive strategies to mitigate risks associated with project execution.
- Conduct risk assessments throughout the project to analyze, manage, and reduce potential hazards.
- Direct all onsite activities, ensuring efficient workflow among construction workforce, subcontractors, suppliers and other stakeholders.
- Ensure that all necessary plant & equipment in good working condition and materials are available.
- Coordinate periodically with Plant & Transport department to assess the availability of fleet, and utilization.
- Ensure that all contractual obligations are met, including performance standards and delivery timelines.
- Facilitate communication with regulatory bodies to secure necessary permits and inspections.
- Maintain open lines of communication with all stakeholders, including Clients, Subcontractors, and Local Authorities.
- Organize regular meetings with Client, The Engineer, Consultant, and project teams to
- Analyze project scopes in-depth to establish realistic deliverables and timelines.
- Ensure to create detailed project schedules and workflows that align with project milestones.
- Monitor change management for Site Instructions (SIs) and Variation Orders (VOs) as required, ensuring that all changes are documented and approved.
- Manage changes in project scope, ensuring minimal disruption to the project timeline and budget.
- Implement mentoring project team and ensure training programs for employees, subcontractors and stakeholders on HSE practices, promoting a culture of safety on site.
- Ensure periodic inspections and audits to ensure compliance with all QHSE requirements.
- Discuss project objectives and progress.

Position's Requirements

- Bachelor's / Master's Degree in Civil Engineering, Construction Engineering / Management or any other related field.
- Minimum of 20 years' experience in a similar industry and reference will be for those from a recent large Contractor with similar background. Proven track record of successfully managing multiple complex projects.

- Strong ability to lead, motivate, and manage multiple project teams effectively, fostering collaboration and high performance.
- Proficient in budget formulation, cost analysis, and implementing cost-saving measures.
- Exceptional verbal and written communication skills, capable of engaging with various stakeholders.
- Strong analytical skills to assess project challenges and develop effective solutions.
- In-depth understanding of large infrastructure construction methods, materials, particularly within the Gulf region context.
- Ability to identify, analyze, and mitigate risks throughout the project lifecycle.